

# Washington Oil Spill Advisory Council

## March 16-17, 2006 Meeting

### Agenda

Meeting to be held from 1:00 p.m. to 5:00 p.m. on March 16<sup>th</sup>, and from 9:00 a.m. to 4:00 p.m. on March 17<sup>th</sup>, 2006. The meeting will be held at the Port Everett Commissioner's Office, which is located at 2911 Bond Street, Everett, WA, Suite 109.

### **March 16**

#### **1:00 p.m. – Miscellaneous**

- Welcoming remarks – Phil Bannan.
- **Action Item:** Review and approve **minutes** from last meeting.
- Overview of consultant hiring process and overview of changes in scope of work.

#### **1:30 p.m. – Report from the Department of Ecology's Spills Program Manager, Dale Jensen and program managers Paul O'Brien, Linda Pilkey-Jarvis, and Dave Byers**

- Basic Overview of Results from Legislative Session.
- Ecology Program and Budget Activity Overview.
  - Overview of the spills sub-programs and their activities (how each section of the spills program is funded and how the program uses funds).
  - Detailed presentations on the three sub-areas of the spills program:
    - (1) prevention- Paul O'Brien
    - (2) preparedness- Linda Pilkey Jarvis
    - (3) response- Dave Byers
  - Each presentation will be followed by a question and answer session.

**\*\* A 15-minute break will be given at some point during Ecology's presentation**

#### **4:15 p.m. – Update from the Department of Ecology on Contingency Planning Rule and Oil Transfer Rule**

- This will be a basic overview and update. A more in-depth review will be provided at the May meeting.
- Council members will be given an opportunity to ask questions and make comments to Ecology.
- Council should decide whether it would like staff to begin compiling council member comments and/or questions for distribution before the May meeting.

#### **4:45 p.m. -- Adjourn**

### **March 17**

#### **9:00 a.m. – Council Staff Update to Council**

- Update to council on staff activities

- Emergency Response Plan – ideas for what the council will do in an emergent oil spill situation and for certain drill activities (with memo).
- Report on bills being tracked during recent legislative session (with memo).
- Report on federal legislative issues.

**10:00 a.m. – Consultant Kick Off Meeting with Council**

- Introduce Consultant
- Consultant to discuss its approach, timeframes, and interactions for doing the work the Council has hired the consultant to do.
- **State-of-the-Art Program Creation**
  - Briefing from staff on other **model oil spill programs**.
  - Council to narrow universe of model programs to be studied by consultant for the Council's work toward a state-of-the-art prevention program.

**12:00 p.m. – Lunch**

**1:15 p.m. – Teambuilding Exercise; Two Truths and a Lie**

**1:30 p.m. – State-of-the-Art Program Creation**

- Briefing from staff on lessons learned and near miss reports.
  - Just a digester
- Council discussion on what lessons learned need to be done, and when.

**2:00 p.m. – 10-minute break**

**2:10 p.m. – Council Discussion on Technical Advisory Committee (TAC) formation**

- Two TACs to do the work outlined in III (B) of consultant scope of work.
- One TAC to assist with III (A) (1) (b) and (c) of the consultant's scope of work.
- Public announcement that we're looking for TAC members

**3:15 p.m. – Public Comment**

**4:00 p.m. – Adjourn**